

## Guide for referencing using the APA 7<sup>th</sup> edition referencing style

### General rules:

- Author's name
  - Last name/surname followed by a comma and then the initials, with a period and space between initials; for example:
    - Attenborough, D.
  - Separate multiple author names with a comma and use an '&' before the final name (even if there are only 2 authors); for example:
    - Attenborough, D., Darwin, C. R., & Curie, M. S.
  - Provide the names up to and including 20 authors; if there are more than 20 authors, use an ellipsis after the 19<sup>th</sup> author (without an '&') and then the final author's name
- Titles
  - Capitalise using sentence case: capitalise the first letter of the first word of the title, the first word after a dash or colon in the title and proper nouns

### Journal article:

Author, A. A., Author, B., & Author, C. (Year). Title of article. *Name of the journal*, volume(issue), page-page. DOI

Example:

Nasiri, N., Sharifi, H., Bazrafshan, A., Noori, A., Karamouzian, M., & Sharifi, A. (2021). Ocular manifestations of COVID-19: A systematic review and meta-analysis. *Journal of Ophthalmic & Vision Research*, 16(1), 103-112. <https://doi.org/10.18502/jovr.v16i1.8256>

Note:

- It is crucial to at a minimum include the author names (last name and initial), year, title, full name of journal (not abbreviated), volume and page numbers.

### Conference proceedings published in a journal:

Author, A. A., Author, B., & Author, C. (Year). Title of article. *Name of the journal*, volume(issue), page-page. DOI

Example:

Semenenko, D., & Nazarov, Y. (2020). Exhibition environment for visitors with visual impairments. *KnE Social Sciences*, 4(11), 277-283. <https://doi.org/10.18502/kss.v4i11.7558>

Note:

- Conference proceedings published in a journal follow the same formatting as articles published in a journal.

**Conference presentation or abstract of a conference presentation:**

Presenter, A. A., Presenter, B., & Author, C. (Year, Month Day#-Day#). *Title of presentation* [Type of presentation]. Conference name, City, Country. URL

Example:

Lee, J. (2014, April 12-13). *H is for health: Sesame Street's efforts to promote children's health around the world* [Conference presentation]. Unite for Sight Global Health & Innovation Conference, New Haven, Connecticut, United States.

Note:

- The entry within the square brackets is a flexible description; examples of what to write can include, but are not limited to, Conference presentation, Conference session, Paper presentation, Poster session, Keynote address, Conference presentation abstract.
- The URL can be for example the abstract of the presentation or a video of the presentation if available.

**Authored book (whole authored book or chapter within an authored book):**

Author, A. A., Author, B., & Author, C. (Copyright Year). *Title of book* (# ed.). Publisher. DOI

Example:

Creswell, J. W., & Creswell, J. D. (2018). *Research design: Qualitative, quantitative and mixed methods approaches* (5<sup>th</sup> ed.). Sage Publications.

Note:

- Even if you only used one chapter within an authored book, reference the whole book using the above referencing style.
- Do not include the publisher location.
- Use this for print books and ebooks.

**Edited book:**

Editor, A. A., Editor, B., & Editor, C. (Eds.). (Copyright Year). *Title of book*. Publisher. DOI

Example:

Marselle, M., Stadler, J., Korn, H., Irvine, K., & Bonn, A. (Eds.). (2019). *Biodiversity and health in the face of climate change*. Springer. <https://doi.org/10.1007/978-3-030-02318-8>

Note:

- If there is only one editor, use (Ed.) instead of (Eds.)
- Do not include the publisher location.
- Use this for print books and ebooks.

**Chapter within an edited book:**

Author, A. A., Author, B., & Author, C. (Copyright Year). Title of chapter. In A. A. Editor, B. Editor, & C. Editor (Eds.), *Title of book* (# ed., pp. #-#). Publisher. DOI

Example:

Gorb, S. N. (2011). Insect-inspired technologies: Insects as a source for biomimetics. In A. Vilcinskas (Ed.), *Insect biotechnology* (pp. 241-264). Springer. [https://doi.org/10.1007/978-90-481-9641-8\\_13](https://doi.org/10.1007/978-90-481-9641-8_13)

Note:

- Do not include the publisher location.
- Use this for print books and ebooks.

**Report by an organisation or agency:**

Name of organisation or agency. (Year). *Title of report*. URL.

Example:

ASDA'A BCW. (2020). *Arab youth survey: A voice for change* (12<sup>th</sup> edition). <https://www.arabyouthsurvey.com/whitepaper.html>

Note:

- If the report has a number then include it in parentheses without italics after the title of the report.

**Report by individual authors at an organisation or agency:**

Author, A. A., Author, B., & Author, C. (Year). *Title of report*. Name of organisation. URL.

Example:

Marsh, H., Penrose, H., Eros, C., & Hugues, J. (2002). *Dugong: Status reports and action plans for countries and territories*. United Nations Environment Program. <https://portals.iucn.org/library/sites/library/files/documents/2002-001.pdf>

### **Webpage on a website with an organisational author:**

Name of organisation. (Year, Month Day#). *Title of webpage*. URL

Example:

American Psychological Association. (2021, March). *Style and grammar guidelines*.  
<https://apastyle.apa.org/style-grammar-guidelines>

Note:

- Only use the website category if the work does not fit into another category. For example, a government report on a government agency website would use the report reference category not the website category, but a page on the government agency website would use the website category.
- If there is no date, write n.d. within the brackets
- When a webpage is designed to have contents that change over time, include a retrieval date, as shown below:  
Name of organisation. (Year, Month Day#). *Title of webpage*. Retrieved Month Day#, Year, from URL

### **Webpage on a website with an individual author(s):**

Author, A. (Year, Month Day#). *Title of webpage*. Name of organisation. URL

Example:

Hamze, J. (2021, April 18). *Top 10 March reads from the KnE Publishing platform*. Knowledge E.  
[https://knowledgee.com/blog\\_updates/top-10-march-reads-from-the-kne-publishing-platform/](https://knowledgee.com/blog_updates/top-10-march-reads-from-the-kne-publishing-platform/)

Note:

- If there is no date, write n.d. within the brackets
- When a webpage is designed to have contents that change over time, include a retrieval date, as shown below:  
Author, A. (Year, Month Day#). *Title of webpage*. Name of organisation. Retrieved Month Day#, Year, from URL

### **Dissertation or thesis:**

Author, A. (Year). *Title of dissertation or thesis* (Publication No. #) [Type of dissertation or thesis, Name of institution that awarded the degree]. Name of database or institutional repository or archive. URL

Example:

Enoch, A. J. (2018). *Pulse oximetry in low-income settings: A case study of Kenyan hospitals* [Doctoral dissertation, University of Oxford]. Oxford University Research Archive.  
<https://ora.ox.ac.uk/objects/uuid:95c3aabf-fc58-4a73-aa6d-33703c36b4fb>

Note:

- If the dissertation or thesis has not been published i.e. it is not available on a database, institutional repository or archive then use the following format instead:  
Author, A. (Year). *Title of dissertation or thesis* [Unpublished doctoral dissertation].  
Name of institution that awarded the degree.
- In the square brackets you can include other descriptions as appropriate e.g. master's thesis, undergraduate honors thesis.

**Newspaper article from a daily or weekly newspaper (print or online):**

Author, A. (Year, Month Day#). Title of article. *Title of newspaper*. URL

Example:

Chang, K. (2021, April 15). How many Tyrannosaurus Rexes ever lived on Earth? Here's a new clue. *The New York Times*. <https://www.nytimes.com/2021/04/15/science/tyrannosaurus-rex-population.html>

Note:

- If you are referencing a print newspaper article, include the page numbers following a comma after the title; just include the numbers without a p. or pp.

**News article from a news website without an associated daily or weekly newspaper (i.e. a webpage on a news website):**

Author, A. (Year, Month Day#). Title of article. Title of news website. URL

Example:

Amos, J. (2021, April 20). *Nasa successfully flies small helicopter on Mars*. BBC News. <https://www.bbc.com/news/science-environment-56799755>

**Law:**

The format to reference an Act is:

*Short title of act* Year (Jurisdiction abbreviation) Section number and subdivision (Country abbreviation).

The format to reference a Bill is:

Short title of bill Year (Jurisdiction abbreviation) (Country abbreviation).

The format to reference a Case is:

*Popular title of case* (Year) Volume number Reporter abbreviation First page number (Country abbreviation).

**Patent:**

Inventor, A. A. (Year patent issued). *Title of patent* (Standard number). Publisher name. URL of publisher homepage